

#### **Position:**

# **IT/Systems Engineer**

JMG SECURITY SYSTEMS, the premier fire and security Systems Company in Southern California, has an exciting opportunity for a qualified IT/Systems Engineer for our Fountain Valley based alarm company. JMG installs and services fire, burglar, CCTV, and card access security systems in medium to large, commercial, industrial and retail businesses, as well as selected residential clients.

#### We Offer:

Competitive Compensation Package Comprehensive Benefits Promotional Opportunities Training A Company with Stability

#### About the Job:

Provides computer assistance, engineering, training and technical support for the Project Managers, Service/Installation Technicians, Fire Testers, Subcontractors, Sales personnel and JMG Clients to ensure equipment has appropriate specifications for reliability and compliance with JMG Standards.

### **Major Duties/Responsibilities**

#### **Technical Support**

- Assist with technical questions from JMG personnel and clients
- Review computer specifications for large jobs before they go out for seamless job installations
- *In-House Projects:* PC and network maintenance for office. Hardware and software upgrades and repairs, handle O/S configuration changes, periodic virus scan updates and other specific projects to enhance JMG's capabilities and image.

- PC/Network and Technical Support: Provide support services including, upgrading and repairing PC's. Troubleshooting hardware and software problems, installing and configuring Windows operating systems and various application programs. Services will be performed at client sites, over the phone and at Corporate office.
- Liaison to technical support of our vendors.
- Test equipment for New Product Committee
- Help to develop installation standards book and keep current
- Create Product specification book with manuals and specifications and keep current.

#### **Knowledge & Experience**

- Experience installing, configuring, and maintaining PCs
- Experience with workstation and laptop imaging
- Hands-on hardware and software troubleshooting experience
- Good technical knowledge of current network hardware and standards
- Familiarity with TCP/IP protocols, firewall management, and database administration

## **Personal Attributes**

- Clean cut, professional, responsible and dependable
- Strong customer service orientation
- Proven analytical and problem-solving abilities
- Ability to effectively prioritize and execute tasks in a high-paced environment
- Good written, oral, and interpersonal communication skills
- Ability to conduct research into Windows issues and products as required
- Ability to present ideas in a business-friendly and user-friendly language
- Highly self-motivated and self-directed
- Keen attention to detail and pride in workmanship
- Team-oriented and skilled in working within a collaborative environment

## **Training**

- Coordinate in-house technician training
- Training before vendor certifications
- New Product training

- Training based on needs for employees and Sub Contractors
- Understanding client, employee and sales training needs and identify issues that need improvement

### **Education, Experience & Abilities:**

- 5-7 years experience
- Knowledge of access control/alarm equipment, sound and communication,
  CCTV systems, computer network systems is helpful but not mandatory. We will train.
- Ability to interface with Installers, Subcontractors, Sales Staff, Project Managers, Installation Manager as well as Clients

The applicant must be self-motivated, professional, responsible, dependable and punctual. In addition, you must have the ability to pass a drug screen, pass a background check and successfully apply for or possess an Alarm Company Employee (ACE) registration card issued through California Bureau of Security and Investigative Services.

JMG is a growing company in need of exceptional people as well as qualified installers, service technicians and subcontractors, who thrive on success and reward. It this is you, please email resumes to <a href="mailto:resume@jmgsecurity.com">resume@jmgsecurity.com</a>.

JMG SECURITY SYSTEMS is proud to be an Equal Opportunity Employer - Corporate office is located in Fountain Valley, California.